

## EMPG- Reporting Dates

### Quarters

1 <sup>st</sup> Quarter	October 1 - December 31
2 <sup>nd</sup> Quarter	January 1 - March 31
3 <sup>rd</sup> Quarter	April 1 – June 30
4 <sup>th</sup> Quarter	July 1 – September 30

### Status Reports Due Date To DFO's

1 <sup>st</sup> Quarter	January 5
2 <sup>nd</sup> Quarter	April 5
3 <sup>rd</sup> Quarter	July 5
4 <sup>th</sup> Quarter	October 5

### DFO Approved Claims Due to WebGrants

1 <sup>st</sup> Quarter	February 15
2 <sup>nd</sup> Quarter	May 15
3 <sup>rd</sup> Quarter	August 15
4 <sup>th</sup> Quarter	November 15

If a Due Date falls on a weekend or Holiday, the deadline is adjusted to the next business day.

<b>Reporting Period</b>	<b>Status Report Due Date</b>	<b>Claims Report Due Date</b>
October 1 – December 31	January 5	February 15
January 1 – March 31	April 5	May 15
April 1 – June 30	July 5	August 15
July 1 – September 30	October 5	November 15

### Other Annual Deadlines

EMPG Application: Open on or about January 02

Due on or about March 01 (Dependent on Federal Input)

Accruals: Due the second week of June

Risk Assessment: Due the second week of September (must be submitted prior to award of any DES Grants)